

Government of Himachal Pradesh  
Ayush Vibhag

No. Ayu-A(3)-4/2018-Loose

Dated: Shimla-171002, the 7<sup>th</sup> October, 2022

**NOTIFICATION**

The Governor, Himachal Pradesh is pleased to order to change the nomenclature of the post(s) of Ayurvedic Pharmacist and Chief Ayurvedic Pharmacist to that of Ayurvedic Pharmacy Officer and Chief Ayurvedic Pharmacy Officer respectively in their own pay scales only, in the Ayush Vibhag with immediate effect, subject to clear-up condition that no monetary benefit of any kind will be given /demanded on this account sooner or later and the Officer(s) of both these categories shall continue to work as heretofore.

**This issues with the prior concurrence of the Finance Department obtained vide there U.O. NO 55652454-Fin-F/2022, dated 04.10.2022.**

By Order

Rajeev Sharma  
Secretary (Ayush) to the  
Government of Himachal Pradesh

Endst. No As above.

Dated: Shimla-171002, the

7<sup>th</sup> October, 2022.

Copy for information & necessary action is forwarded to:-

1. The Director, Ayush, Himachal Pradesh, Shimla-9.
2. The Deputy Secretary (Finance) to the Government of Himachal Pradesh, w.r.t. his U.O. as referred to above.
3. All Deputy Directors, Ayush, HP.
4. All District Ayush Officers/Medical Superintendents, Ayush Department, H.P.
5. All SDAMOs in HP.
6. Guard File.

  
(Meena Sharma)

Deputy Secretary (Ayush) to the  
Government of Himachal Pradesh

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Authoritative English Text of this Department's Notification No. Ayur-A(3)-4/2018 dated 13.8.2019 as required under clause (3) of article 348 of the Constitution of India.

**GOVERNMENT OF HIMACHAL PRADESH  
DEPARTMENT OF AYURVEDA**

No. Ayur-A(3)-4/2018

Dated: Shimla-171002, the

13th August, 2019

**NOTIFICATION**

In exercise of the powers conferred by proviso to article 309 to the Constitution of India, the Governor, Himachal Pradesh, in consultation with HP Public Service Commission, is pleased to make the Recruitment and Promotion Rules for the post of Ayurvedic Pharmacist, Class-III (Non-Gazetted) in the Department of Ayurveda, Himachal Pradesh, as per Annexure-"A" attached to this notification, namely:-

- Short title & Commencement: 1 (1) These rules may be called the Himachal Pradesh Department of Ayurveda, Ayurvedic Pharmacist, Class-III(Non-Gazetted) Recruitment & Promotion Rules, 2019.
- (2) These rules shall come into force from the date of publication in the Rajpatra (e-Gazette), Himachal Pradesh.
- Repeal & Savings: 2 (1) The Himachal Pradesh Department of Ayurveda, Ayurvedic Pharmacist Class-III (Non Gazetted) Recruitment & Promotion Rules, 2016 notified vide Notification No. Ayu. A (3)-2/2014 dated: 22-08-2016 are hereby repealed.
- (2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the relevant rules so repealed under sub rule 2(1) supra shall be deemed to have been validly made, done or taken under these rules.

By Order

Additional Chief Secretary (Ayurveda) to the  
Government of Himachal Pradesh.

## Annexure-A

### RECRUITMENT & PROMOTION RULES FOR THE POST OF AYURVEDIC PHARMACIST CLASS-III (NON GAZETTED) IN THE DEPARTMENT OF AYURVEDA HIMACHAL PRADESH

1. Name of Post	Ayurvedic Pharmacist
2. Number of post(s)	1178 (one Thousand One Hundred Seventy Eight)
3. Classification	Class-III (Non-Gazetted)
4. Scale of pay	<b>i) Pay scale for regular incumbents:-</b> Pay Band Rs. 5910-20200+Rs.3000/- Grade Pay <b>ii) Emoluments for contract employees:-</b> Rs.8,910/-as per details given in Column 15-A.
5. Whether "Selection" post Or "Non-Selection" post	Not applicable
6. Age for direct recruitment	Between 18 to 45 years:

Provided that the upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis;

Provided further that if a candidate appointed on adhoc basis or on contract basis had become over-age on the date he /she was appointed as such he/she shall not be eligible for any relaxation in the prescribed age limit by virtue of his/her such adhoc or contract appointment;

Provided further that the upper age- limit is relaxable for Scheduled Castes/ Scheduled Tribes/Other Backward Classes and Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government;

Provided further that the employees of all the Public Sector Corporation and Autonomous Bodies who happened to be Government servants before absorption in Public Sector Corporations/Autonomous Bodies at the time of initial of such constitutions of such Corporations /Autonomous bodies shall be allowed age concession in direct recruitment as admissible to Government Servants. This concession will not, however, be admissible to such staff of the public Sector Corporations/Autonomous Bodies and who were/are subsequently appointed by such Corporation/Autonomous Bodies and who are/were finally absorbed in the

service of such Corporations/Autonomous Bodies after initial constitution of the Public Sector Corporations/Autonomous Bodies.

Note:- Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is /are advertised for inviting applications or notified to the Employment Exchange, as the case may be.

7. Minimum Educational & other qualifications required for direct recruit(s).	<p><b>a) <u>Essential Qualification(s):</u></b></p> <p>i) Plus two from a recognized Board of School Education.</p> <p>ii) Successful training of atleast two years duration in Ayurvedic Pharmacist/Diploma in Pharmacy(Ayurveda)/Bachelor Degree in Pharmacy(Ayurveda) from an Institution duly recognized by the Himachal Pradesh Takniki Shiksha Board/University recognized by the Himachal Pradesh Government.</p> <p><b>b) <u>Desirable Qualification(s):</u></b></p> <p>Knowledge of customs/manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
8. Whether age and educational qualification(s) prescribed for direct recruit(s) will apply in the case of the Promotee(s).	<p>Age: Not applicable.</p> <p>Educational Qualifications: Yes as prescribed in Column No. 7(a) above.</p>
9. Period of probation, if any	<p><b>(i) Direct recruitment/Promotion:-</b></p> <p>a) Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.</p> <p>b) No probation in case of appointment on contract basis.</p>
10. Method(s) of recruitment whether by direct recruitment or by promotion/secondment/ transfer and the percentage of post(s) to be filled in by various methods:	<p>(i) 50% by direct recruitment on regular basis or by recruitment on contract basis as the case may be.</p> <p>(ii) 47% by direct recruitment on batch-wise basis at Department level on regular basis or by recruitment on contract basis as the case may be.</p> <p>(iii) 03% by promotion failing which by direct recruitment on regular basis or by recruitment on contract basis as the case may be.</p>
11. In case of recruitment by promotion/secondment/ transfer,	<p>(i) 01% by promotion from amongst the Trained Dai officials subject to possessing of educational</p>



grade(s) from which promotion /secondment/transfer is to be made.

qualification prescribed for direct recruitment against Column No. 7(a) above with five years regular service or regular combined with continuous adhoc, if any, in the grade:

(ii) 01% by promotion from amongst the trained Class-IV officials subject to possessing of educational qualification prescribed for direct recruitment against Column No. 7(a) above with five years regular service or regular combined with continuous adhoc, if any, in the grade:

(iii) 01% by promotion from amongst the ANMs subject to possessing of educational qualification prescribed for direct recruitment against Column No. 7(a) above with three years regular service or regular combined with continuous adhoc, if any, in the grade:

Provided that for filling up the posts of Ayurvedic Pharmacist the following 100 points post based roster shall be followed:

Roster Point No.	Category
1 <sup>st</sup>	Category(i)
50 <sup>th</sup>	Category(ii)
100 <sup>th</sup>	Category(iii)
2 <sup>nd</sup> to 49 <sup>th</sup> and 51 <sup>st</sup> to 99 <sup>th</sup>	Direct/Batch wise

**Note:** As and when the representation by all categories is achieved as per given percentage, the vacancy shall be filled up from the category which vacates the post:

(I) Provided that for the purpose of promotion every employee shall have to serve at least one term in the Tribal/Difficult/Hard area and remote/rural areas subject to adequate number of post(s) available in such areas:

Provided further that the proviso (I) supra shall not be applicable in the case of those employees who have five years or less services, left for superannuation except posting/transfer in remote rural area. However, this condition of five years shall not be applicable in cases of promotion:

Provided further that Officers/Officials who have not served atleast one tenure in Tribal/Difficult/Hard area and remote/rural area shall be transferred to such area strictly in accordance with his/her seniority in the respective cadre:

**Explanation-I:-** For the purpose of proviso (I) supra the "term" in Tribal / Difficult areas" shall mean normally three years or less period of posting in such areas keeping in view the administrative requirements and performance of the employee.

**Explanation-II:-** For the purpose of proviso (I) supra the Tribal/Difficult Areas shall be as under:-

- 1 District Lahaul & Spiti.
- 2 Pangi and Bharmour sub Division of Chamba District.
- 3 Dodra kwar Area of Rohru sub-Division.

- 4 Pandrah Bis Pargana, Munish Darkali and Gram Panchayat Kashapat, Gram Panchayats of Rampur Tehsil of District Shimla.
- 5 Pandrah Bis pargana of Kullu District.
- 6 Bara Bhargal Areas of Baijnath sub Division of Kangra District.
- 7 District Kinnaur.
- 8 Kathwar and Korga Patwar Circle of Kamrau sub Tehsil, Bhaladh Bhalona and Sangna Patwar Circles of Renukaji Tehsil and Kota Pab Patwar Circle of Shillai Tehsil in Sirmaur District.
- 9 Khanyol-Bagra Patwar Circle of Karsog Tehsil Gada-Gussaini, Mathyani, Ghanyar, Thachi Baggi, Somgad and Kholanal of Bali-Chowki sub Tehsil, Jharwar, Kutgarh, Graman, Devgarh, Trailla, Ropa, Kathog, Silh-Badhwani, Hastpur, Ghamrehar and Bhatehar Patwar Circle of Padhar Tehsil, Chiuni, Kalipar, Mangarh, Thach-Bagra, North Magru and South Magru Patwar Circles of Thunag Tehsil and Batwara Patwar Circle of Sunder Nagar Tehsil in Mandi District.

**Explanation-III** For the purpose of provisio (I) supra the Remote/Rural Areas shall be as under:

- i) All stations beyond the radius of 20 Kms. from sub Division/Tehsil headquarter.
- ii) All stations beyond the radius of 15 Kms. from State Headquarter and District head quarters where bus service is not available and on foot journey is more than 3(three) Kms.
- iii) Home town or area adjoining to area of home town within the radius of 20 Kms. of the employees regardless of its category.

(II) In all cases of promotion, the continuous adhoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these rules for promotion subject to the condition that the adhoc appointment/promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R&P Rules:

(i) Provided that in all cases where a junior person becomes eligible for consideration by virtue of his/her total length of service (including the service rendered on adhoc basis, followed by regular service/appointment) in the feeder post in view of the provision referred to above, all persons senior to him/her in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration:

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years' or that prescribed in the R&P Rules for the post, whichever is less;

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him/her shall also be deemed to be ineligible for consideration for such promotion:

**EXPLANATION:-** The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be ex-servicemen who have joined Armed Forces during the period of emergency and recruited under the provisions of Rule-3 of the Demobilized Armed Forces Personnel (Reservation of Vacancies in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority there-under or

recruited under the provisions of rule-3 of the Ex-servicemen(Reservation of Vacancies in the Himachal Pradesh Technical Service) Rules, 1985 and having been given the benefit of seniority there-under.

(ii) Similarly, in all cases of confirmation, continuous adhoc service rendered on the feeder post, if any, prior to the regular appointment against such post shall be taken into account towards the length of service, if the adhoc appointment/promotion had been made after proper selection and in-accordance with the provision of the R&P Rules:

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered as referred to above shall remain unchanged.

12. If a Departmental promotion committee exists, what is its composition?	As may be constituted by the Government from time to time.
13. Circumstances under which the H.P. Public Service Commission. is to be consulted in making recruitment.	As required under the law.
14. Essential requirement for a direct recruitment.	A candidate for appointment to any service or post must be a citizen of India
15. Selection for appointment to post by Direct Recruitment	<p><b><u>Direct Recruitment:</u></b></p> <p>Selection for appointment to the post in the case of direct recruitment shall be made on the basis of merit of written examination followed by evaluation as specified in Appendix-I appended to these rules, or if the Himachal Pradesh Staff Selection Commission or other recruiting agency/authority, as the case may be, so consider necessary or expedient on the basis of merit of written examination followed by evaluation as specified in <u>Appendix-I</u> appended to these Rules, preceded by a screening test (objective type) or practical test or skill test, the standard/syllabus, etc. of which, will be determined by the Himachal Pradesh Staff Selection commission/ other recruiting agency/ authority as the case may be.</p> <p><b><u>Batch-Wise Recruitment:</u></b></p> <p>Selection for appointment to the post in the case of appointment on batch-wise basis will be made by the concerned recruiting authority i.e. Director (Ayurveda), H.P. on the basis of batch-wise merit/inter-se seniority of the candidates of a particular batch which has passed out from recognized University/Institution duly recognized by the State/Central Government. The date</p>



	<p>recorded on the original "Detail Marks Certificate" of final professional examination of the candidate of by concerned University/Institution shall be deemed as the date for reckoning the batch of the candidate. The batch-wise merit of a particular batch shall be determined on the basis of marks obtained in the degree/diploma course in Pharmacy. While preparing batch-wise inter-se-seniority, the candidates possessing professional degree, shall be placed en-bloc above the diploma holders. In case, the marks obtained in degree/diploma by two or more candidates are same, the inter-se-merit would be decided on the basis of marks obtained in 10+2 level and if there is still a tie, the candidates senior in age would be placed above.</p>
<p>15 (a) Selection for appointment to the post by contract appointment :</p>	<p>Notwithstanding anything contained in these rules, contract appointment to the post will be made subject to the terms and conditions given below:-</p> <p><b><u>a) CONCEPT:</u></b></p> <p>Under this policy, the Ayurvedic Pharmacist in the Department of Ayurveda will be engaged on contract basis initially for one year; which may be extendable on year to year basis:</p> <p>Provided that for extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed /extended.</p> <p><b><u>b) Posts falls within the purview of H.P.S.S.C.</u></b></p> <p>The Director Ayurveda, H.P. after obtaining the approval of the Government to fill up the vacant posts on contract basis will place the requisition with concerned recruiting agency i.e. <u>Himachal Pradesh Staff Selection Commission, Hamirpur.</u></p> <p><b><u>c) Posts falls outside the purview of H.P.S.S.C.</u></b></p> <p>The Director, Ayurveda, H.P. after obtaining the approval of the Government to fill up the vacant posts of Ayurvedic Pharmacist on batch wise basis on contract</p>



basis will advertise the details of the vacant post(s) to the employment exchanges and also in atleast two leading newspapers and invite applications from candidates having the prescribed educational qualification for direct-recruitment against Col. No. 7 and fulfilling the others eligibility conditions as prescribed in these rules.

**(II) Contractual Emoluments:-**

The Ayurvedic Pharmacist, appointed on contract basis will be paid consolidated fixed contractual amount @ Rs. 8,910/- per month (which shall be equal to minimum of the Pay band+ Grade pay). An amount of Rs. 267/- (3% of the minimum of pay band + grade pay of the post) as annual increase in contractual emoluments for the subsequent year(s) will be allowed, if contract is extended beyond one year.

**(III) APPOINTING/DISCIPLINARY**

**AUTHORITY:-**

The Director Ayurveda, H.P. will be appointing and Disciplinary Authority.

**(IV) SELECTION PROCESS:-**

**(a) FOR POST(S) WITHIN THE PURVIEW OF HPSSC:**

Selection for appointment to the post in the case of direct-recruitment on Contract basis shall be made on the basis of merit of written examination followed evaluation as specified in Appendix-1 appended to these Rules, or if the HPSSC or other recruiting agency/authority as the case may be, so considers necessary or expedient on the basis of merit of written examination followed by evaluation as specified in Appendix-I appended to these Rules, preceded by a screening test (objective type) or practical test or skill test, the standard/ syllabus etc. of which, will be determined by the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission Hamirpur.

**(b) FOR POST(S) FALLING OUT OF THE  
PURVIEW OF HPSSC:**

Selection for appointment to the post in the case of direct recruitment on contract on batch-wise basis shall be made by the concerned recruiting authority i.e. Director (Ayurveda) on the basis of batch-wise merit/inter-se seniority of the candidates of a particular batch which has passed out from recognized University/Institution duly recognized by the State/Central Government. The date recorded on the original "Detail Marks Certificate" of final professional examination of the candidate of by concerned University/Institution shall be deemed as the date for reckoning the batch of the candidate. The batch-wise merit of a particular batch shall be determined on the basis of marks obtained in the degree/diploma course in Pharmacy. While preparing batch-wise inter-se seniority, the candidates possessing professional degree, shall be placed en-bloc above the diploma holders. In case, the marks obtained in degree diploma by two or more candidates are same, the inter-se-merit would be decided on the basis of marks obtained in 10+2 level and if there is still a tie, the candidates senior in age would be placed above.

**(V)COMMITTEE FOR SELECTION OF  
CONTRACTUAL APPOINMENTS:-**

**(a) FOR POST(S) FALLING WITHIN THE  
PURVIEW OF HPSSC:**

As may be constituted by the concerned recruiting agency i.e. Himachal Pradesh Staff Selection Commission Hamirpur from time to time.

**(b) FOR POST(S) OUT OF THE PURVIEW OF  
HPSSC:**

As may be constituted by the concerned recruiting

agency i.e. Director (Ayurveda) HP from time to time.

**(VI) AGREEMENT:-**

After selection of a candidate, he/she shall sign an agreement as per Appendix-II appended to these rules.

**VII) TERMS AND CONDITIONS:-**

(a) The contract appointee will be paid fixed contractual amount of Rs.8,910/-per month (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount of Rs.267/- (3% of the minimum of pay band + grade pay of the post) for further extended years and no other allied benefits such as seniority/selection scales etc. will be given.

(b) The service of contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, with in a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.

(c) The contract appointee will be entitled for one day's casual leave after putting one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract employee shall not be entitled for medical reimbursement and LTC etc. No leave of any other kind except above is admissible to the contract appointee:



Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

(d) Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for unauthorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty:

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

(e) An official appointed on contract basis who has completed three years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

(f) Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in the case of a Gazetted Government servant and by Government Medical Officer in the case of Non-Gazetted Government servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be pregnant of twelve weeks' standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her.

(g) Contract appointee will be entitled to TA/DA, if

	<p>required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart officials at the minimum of pay scale.</p> <p>(h) Provisions of service rule like FR SR, Leave rules, GPF rules, Pension rules and Conduct rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointee. The Employees Group Insurance Scheme as well as EPF/GPF will also not be applicable to contract appointee(s).</p>
16. Reservation.	The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/Scheduled Tribes/Other Backward Classes/other category of persons issued by the Himachal Pradesh Government from time to time.
17. Departmental examination.	Not applicable.
18. Powers to relax.	Where the State Govt. is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the Provision(s) of these rules with respect to any Class or Category of person(s) or post(s) .

## APPENDIX-I

1	<p><b>WRITTEN TEST</b></p> <p>{Percentage of marks obtained in written examination to be calculated out of 85 marks. For example, a candidate getting 50% marks in written examination will be given 42.5. marks}</p>	85 marks
2	<p>Evaluation of candidate to be made in the following manner:-</p> <p>i) Weightage for the minimum educational qualification, prescribed in the Recruitment &amp; Promotion Rules. = 2.5 Marks</p> <p>{Percentage of marks obtained in the educational qualification would be multiplied by 0.025. For example, an individual has secured 50% marks in the required educational qualification, he /she will be allowed 1.25 marks (50x0.025=1.25)}</p> <p>ii) Belonging to notified Backward Area or Panchayat, as the case may be. =01 Mark</p> <p>iii) Land less family/ family having land less than 1 Hectare to be certified by the concerned Revenue Authority. =01 Mark</p> <p>iv) Non-employment Certificate to the effect that none of the family members is in Government /Semi Government. =01 Mark</p> <p>v) Differently abled persons with more than 40% impairment/ disability/infirmity. = 01 Mark</p> <p>vi) NSS (atleast one year)/ certificate holders in NCC/The Bharat Scout and Guide/Medal winner in National Leave sports competitions. = 01 Mark</p> <p>vii) BPL family having annual income (from all sources) below Rs 40,000/- or as prescribed by the Govt. from time to time. =02 Mark</p> <p>viii) Widow/divorced/destitute/single woman. =01 Mark</p> <p>ix) Single daughter/Orphan = 01 Mark</p> <p>x) Training of atleast 6 months duration related to the post applied for from a recognized University/ Institution. = 01 Mark</p> <p>xi) Experience upto a maximum of 5 years in Govt./Semi-Govt. Organization relating to the post applied for (0.5. marks only for each completed year) =2.5. Marks</p>	15 marks



## APPENDIX-II

**Form of contract/agreement to be executed between the Ayurvedic Pharmacist and the Government of Himachal Pradesh through Director Ayurveda, HP.**

This agreement is made on this -----day of ----- in the year----- between Shri/Smt. -----S/o/D/o-----Sh.----- R/o-----Contract appointee(hereinafter called the First Party), AND the Governor, Himachal Pradesh through Director Ayurveda, Himachal Pradesh (herein after called the SECOND PARTY) Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a **Ayurvedic Pharmacist** on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a **Ayurvedic Pharmacist** for a period of one year commencing on -----day of -----and ending on the day of-----. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY shall ipso-facto stand terminated on the last working day i.e. on -----and information notice shall not be necessary.

Provided that for extension/renewal of contract period the HOD shall issue a certificate that the service and conduct of the contract appointee was satisfactory during the year and only then the period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be Rs.8, 910/- per month.

3. The service of contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, with in a period of 45 days, from the date on which a copy of termination orders is delivered to him/her.

4. The contract appointee will be entitled for one day's casual leave after putting one month's service, 10 days' medical leave and 5 days' special leave, in a calendar year. A female contract appointee with less than two surviving children may be granted maternity leave for 180 days. A female contract appointee shall also be entitled for maternity leave not exceeding 45 days' (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the authorized Government Medical Officer. A contract employee shall not be entitled for medical reimbursement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.

Un-availed casual leave, medical leave and special leave can be accumulated upto the calendar year and will not be carried forward for the next calendar year.

5. Unauthorized absence from the duty without the approval of the Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for unauthorized absence from duty were beyond his/her control on medical

grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty:

Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.

6. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need bases basis wherever required on administrative grounds.

7. Selected candidate will have to submit a certificate of his/her fitness issued by a Medical Board in the case of a Gazetted Government servant and by Government Medical Officer in the case of Non-Gazetted Government servant. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be pregnant of twelve weeks' standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness six weeks after date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above. she may be appointed to the post kept reserved for her.

8. Contract appointee shall be entitled for TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.

9. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s).

IN WITNESS THE FIRST PARTY AND SECOND PARTY HAVE HEREIN TO SET THEIR HANDS THE DAY, MONTH AND YEAR FIRST, ABOVE WRITTEN.

IN THE PRESENCE OF WITNESS

1 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and full address)  
(Signature of first party).

2 \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and full address)  
(Signature of Second party).